



## Donation Request Form

Requesting Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is this donation request in association with a particular event?  YES  NO

If so, when is the event? \_\_\_\_\_

Please give the name of the event and a brief description or attach event information:

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How will this donation be used? \_\_\_\_\_

Does the IRS classify the requesting organization as a 501(c)3 organization?

YES  NO

Has Lipman contributed to the requesting organization in the past?

YES  NO

If yes, what item and when? \_\_\_\_\_

Please give additional comments, directions or details we may need to know: \_\_\_\_\_

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**The undersigned hereby certifies that:**

a) the information in this application and supporting documents are correct to the best of his/her knowledge; and

b) the Internal Revenue Service 501(c)3 determination has not been revoked, cancelled, or modified; and

c) funds will be used for projects that meet the necessary laws and regulations.

Signature:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Along with this application, please include a brief description of the requesting organization (including its mission and leadership) and mail to:

**Lipman**  
**Attn: Donations Department and Special Events**  
**411 Great Circle Road**  
**Nashville, TN 37228**

For Internal Documentation Purposes Only

Date Filed:

Date Approved:

Rejected:

Delivery and/or Pick-up Date:

Lipman Contact: